



**HENNEPIN COUNTY**

Department of Human Resources  
Hennepin County Government Center  
300 South Sixth Street  
Minneapolis, MN 55487

<http://hennepin.jobs>

**INVITES APPLICATIONS FOR THE POSITION OF:  
Director - Hennepin County Library**

*An Equal Opportunity Employer*

**SALARY**

\$134,060.16 - \$176,821.06 Annually

**OPENING DATE:** 10/15/18

**CLOSING DATE:** 11/15/18 11:59 PM Central Time

**JOB TYPE:** Full-time

**LOCATION:** 12601 Ridgedale Drive, Minnetonka, Minnesota

**DEPARTMENT:** Library

**THE POSITION**

[Hennepin County Library](#) is seeking a dynamic Library Director to provide leadership for initiatives that impact all areas of the organization and the communities we serve. The successful candidate will be responsible for implementing the Library's strategic plan facilitating staff engagement and communication across the organization; and ensuring we are embracing the county's core values.

Hennepin County Library's mission is to nourish minds, transform lives and build community together.

**In this position, you will:**

- Develop and drive strategic initiatives to promote lifelong learning among Hennepin County residents.
- Provide leadership in piloting new initiatives in areas such as technology and outreach to immigrant and refugee populations.
- Expand partnerships with the communities we serve, other county departments, the business community and educational institutions.
- Foster a diverse and inclusive organization.

**Need to have:**

Master's degree in Library Science from ALA-accredited school **and** seven years of professional experience, including five or more years of experience in library management or supervision of

professional staff.

**The ability to demonstrate the director competencies:**

- **Customer Focus** – Dedicated to meeting the expectations and requirements of current and potential patrons; establish and maintain effective relationships with community groups; ability to communicate customer focus to the organization.
- **Integrity and Trust** – Widely trusted; seen as a direct, truthful individual; keep confidences; admit mistakes; establish and maintain trusting and respectful relationships with others.
- **Create Vision & Purpose** – Communicate a compelling and inspired vision and sense of core purpose; can inspire and motivate all staff; accept the role of being the face of the public library to stakeholders and the public; ability to integrate library vision with the county's vision.
- **Relationship Management** – Ability to develop and maintain professional relationships with partners on the county, regional, state and national level; forges effective partnerships with labor organizations and values union involvement in decision making where appropriate; ability to establish and maintain effective relationships with community, advisory boards and elected officials.
- **Organizational Management** – Direct and administer complex and changing programs and services for a large library system.
- **Diversity and Inclusion** – Foster commitment and build support for a diverse and inclusive organization that reflects the residents we serve.
- **Leadership** – Provide effective leadership to direct reports and the organization; is an experienced, passionate, energetic and visionary leader with excellent people and communication skills; ability to link actions back to vision and mission;
- **Strategic Resource Management** – Effectively manage a broad spectrum of resources including human resources, financial and capital projects, and technology.

**Selection Process:**

This position is unclassified, full-time, and benefit-earning. Unclassified positions are non-permanent (at will) and are not subject to HR rules. Salary is dependent upon qualifications and pending board approval.

Invitations to interview will be based upon an assessment of education and experience. The Library Board will make recommendations regarding selection to the County Administrator. The final selection will be made by the County Administrator, with confirmation by the County Board of Commissioners.

To view the complete Library Director brochure including information about Hennepin County, please click [here](#).

**About the department:**

[Hennepin County Library](#) is a national leader of library service, innovation and excellence. It is a library system committed to customer-centered services, electronic access and resources, as well as educational programming. Our 41 libraries, website and outreach services serve 1.2 million county residents over 607 square miles. We are a leader in technology, literacy, job and career programs, and outreach initiatives to immigrant and refugee populations, youth, seniors and many others.

We envision a Hennepin County where library services ensure every person has the opportunity and resources to read, graduate, engage, work and learn.

The Library Director reports to the County Administrator and interacts with an advisory Library Board and the County Board of Commissioners.

For a map of all Hennepin County Libraries, please [click here](#).

**About Hennepin County:**

Hennepin is the largest county government organization in Minnesota. Our employees work every day to improve the health, safety and quality of life for our residents and communities. All of our jobs align to one or more of our overarching goals -- that Hennepin County residents are healthy, protected and safe, self-reliant, assured due process, and mobile.

Our employees receive a combination of generous benefits and positive workplace culture not found at other organizations. This includes meaningful work that impacts our community, competitive pay, work-life balance, a variety of benefits and opportunities to grow. Learn more at [www.hennepin.us/employees](http://www.hennepin.us/employees).

Hennepin County envisions an organization where our commitment to diversity is fundamental in providing excellent service to our community.

Your future. Made here.

This position is internally classified as a Library Director.  
Click [here](#) to view the job classification specification.

If you have any questions, please contact:

Laura Miller

[Laura.L.Miller@hennepin.us](mailto:Laura.L.Miller@hennepin.us)

612-348-7585